Office	Application Reference	
Use	Date Received	



# **Application for Employment**

Role details				
Role Applied for: Closing date:			<b>:</b> :	
Where did you find out about this job? (for example give the name of the newspaper, magazine, website etc				r, magazine, website etc.)
Academy:				
Personal details				
Title/preferred form of addre	ess: Mr 🗌 N	ſrs ☐ Miss ☐ Ms ☐ C	Other (please	e give details)
Last Name: Address:		First name: Former Name: Date of birth: Home phone: Work phone: Mobile phone:		
Postcode: E-mail address: National Insurance no:				
Current Employment				
Name and address of employer:  Job title: Current salary or scale: Date of appointment: Name of school: (if applicable)				
Education and training (please use extra sheets if you need to) (All relevant certificates will be examined at interview)  (i) Schools				
		Qualification Subject	Grade	Date

Name of college/	Qualification	on	
university / awarding body	Subject	Degree / Certificate (if degree state Hons, Class or pass)	Date of award

#### (iii) For Teaching Posts only

- (i) GTC Registration:
- (ii) DfES Reference Number:
- (iii) Date of Award of QTS:
- (iv) Date of completion of statutory induction (Newly Qualified Teachers) or number of terms completed:

#### (iv) Membership of Professional and Technical organisations (if this applies)

Organisation	Type of registration	Registration No.	Renewal Date (if applicable)

#### (v) Relevant Professional Development e.g. Courses, Programmes (other than those identified above)

Title	Length and date of course	Qualification (if appropriate)
		,

#### Full Employment history (please use extra sheets if you need to)



Date to:

Please list all previous jobs (paid or unpaid) starting with most recent job first. Include dates and explanations for periods of non employment.

Employer / School name & address	Brief description of duties (give type of school & number on roll if applicable)

Reason for leaving:

Date from:

Position held:

Employer / School name & address Brief description of duties (give type of school & number on roll if applicable)

Date from: Date to:

Position held:

Reason for leaving:

Employer / School name & address

Date from: Date to:

Position held:

Reason for leaving:

Brief description of duties (give type of school & number on roll if applicable)

Employer / School name & address

Brief description of duties

(give type of school & number on roll if applicable)

Date from: Date to:

Position held:

Reason for leaving:

Other Relevant Work (please use experience, voluntary or unpaid whobbies and interests.	xtra sheets if you nee work. College/scho		se this section to provide details of
Tiobbios and intereste.			
References			
(i) If you have worked before or are currently (ii) If you have worked with children in the pas the person by whom you were most recently e	st but are not currer	ntly doing so, you	
Referee 1			· ·
Name: Position: Address: Phone Number: E-mail address:			
Type of referenced (please indicate)	Employer	Personal	Academic
Referee 2			
Name: Position: Address: Phone Number:			
E-mail address: Type of referenced (please indicate)	Employer 🗌	Personal	Academic
Referee 3			
Name: Position: Address: Phone Number: E-mail address:			
Type of referenced (please indicate)	Employer	Personal	Academic

Info	ormation in Support of Application (please use extra sheets if you need to)
	ase include in this section:
•	The reason you are applying for this post
•	Any information not already mentioned which you consider relevant  How you meet the requirements of the person specification (if supplied)
•	Tiow you meet the requirements of the person specification (if supplied)

### **Criminal convictions** This post is exempt from Rehabilitation of Offenders Act 1974, and therefore details of convictions, cautions and bindovers including detail of those regarded as spent must be declared below. **Declaration One** I confirm that I am not on List 99, disqualified from working with children or subject to sanctions imposed by a regulatory body e.g. the General Teaching Council (GTC) Your signature: \_\_\_\_\_ Date: \_\_\_\_ Please note that the successful applicant will be required to provide a CRB disclosure at the appropriate level for this post. Eligibility to work in the UK Do you require a work permit for this employment Yes ☐ No ☐ **Further information** Do you receive a local government pension Yes 🔲 No $\square$ Do you have a current driving licence No 🗌 Yes 🗌 Do you consider yourself to be disabled Yes $\square$ No $\square$ (\*We need this information as all disabled applicants who meet the essential shortlisting requirements are guaranteed an interview) **Declaration Two** Yes No □ Are you related to the Principal or any governor from the Academy? If 'Yes', please give details below Name: Job title: Relationship to you: I agree to you storing and using the information I have given in this application form for recruitment purposes. As far as I know, the information I have given is true and correct. I understand that I have made any false or misleading statements, or withheld any relevant information, it may result in disciplinary action including dismissal and possible referral of the Police. The Academy reserves the right to verify any of the data supplied in your application. Your signature: \_\_\_ Please give any dates when you are not available for an interview within the next two months:

Please ensure you complete the equal opportunities monitoring form and return with your application form.

**Role Title:** 

## **Equal opportunities monitoring**

<b>Please note:</b> The shortlisting and interview panel will not see any of this information as it is used for monitoring purposes only.				
We have a legal duty to promote equality. This applies to everything we do both as an employer and provider of services. As part of our legal duty, we must monitor our recruitment processes or practice.				
Using the list below, please indicate in the What is your ethnic group? How would you				
White		Mixed		
White British		White & Black Caribbean		
White Irish		White and Black African		
Any other White background		White & Asian		
please state:	J	Any other Mixed background		
		please state:		
Black & Black British				
Caribbean				
African		Asian or Asian British		
Any other Black background		Indian		
please state:	J	Pakistani		
		Bangladeshi		
Chinese, Yemeni or other ethnic group	' _	Kashmiri		
Chinese		Any other Asian background		
Yemeni		please state:		
Any other Ethnic background				
please state:				
To help us monitor the fairness of our recruitment processes please answer the following question by ticking the boxes that apply to you.				
Do you consider yourself disabled?	Yes	No		
What is your sex?	Male $\square$	Female		
What is your age group?	16-24	25-39		
	50-64	65+		
For office use only Applicant reference number	Appointed	Shortlisted  Unsuccessful applicant		