



Maltby Redwood Academy

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Our ref: RBe/CHi

29 November 2024

Dear Parents/Carers

Year 4 Staffing Update

I am writing to inform you that, following illness, Mrs Smith has made the difficult decision to resign from her teaching position at Maltby Redwood Academy. I am sure that you will all join us in wishing Mrs Smith all the best in the future and thanking her for her commitment to our children during her time working at our school.

During this period, Mrs Monks has stepped in to take the class each Monday and Tuesday to ensure stability and maintain standards. Mrs Monks has previously taught Year 4 at Maltby Redwood and has excellent relationships with the children and families, making her an ideal choice to support the class during this time.

Miss Elliott will continue in her job-share capacity and teach Wednesday, Thursday, and Friday.

Thank you for your understanding and continued support during this time of transition. If you have any questions or concerns, please do not hesitate to contact me.

Yours faithfully

A handwritten signature in black ink that reads 'R Berry'.

Mrs R Berry
Principal

